



CALL FOR NOMINATIONS June 20th, 2015

This is the 1st call for nominations for vacant ADSA executive positions.

There will be 2 ADSA Executive vacancies voted on at the 2015 ADSA AGM on September 12th, 2015.

Executive vacancies include: **Vice President**
 Secretary

Email - the nomination form to the Vice President by August 22nd, 2015

In the event that there are no nominations, a call for nominations will be done at the AGM.

Contact Information:

Vice-President – – Brent Bereska
10974-118 Street N.W. Edmonton, AB. T5H-3N9
E-mail: Brentus42@gmail.com



Duties of the elected Officers

- To manage the affairs of A.D.S.A. in a professional and honest manner as outlined under their appropriate “Responsibilities”.
- To represent A.D.S.A. with the intent to benefit the Association and promote the Objectives in a positive and professional manner.

The Vice-President shall:

- Assume the role of the President in their absence.
- Be Chairperson for the Nominating Committee.
- Be Executive Liaison for the Education Coordinator.
- Be the liaison to the website development firm
- In conjunction with the Website Coordinator - oversee and ensure the updating of content for the ADSA website
- Prepare education events for CME’s with the website co-ordinator
- For posting on the website for members

The Secretary shall:

- Arrange for notice of all A.D.S.A. meetings
- Record and retain minutes for all A.D.S.A. executive meetings and AGM
- Be the custodian of A.D.S.A. forms and correspondence
- Submit minutes from the last annual general meeting and submit to the executive for review prior to the next AGM
- Other duties as required



NOMINATION FORM –Template

Please complete and return by August 22nd, 2015

To All Active Members

Nominations for Officers of the ADSA Executive

Nomination or Member Declaration

I nominate/choose to run _____ for
the office of:

OFFICE	TERM	CHECK
Vice- President	2 years	
Secretary	2 years	

Nominator:

(Print) (Signature)

ADSA # _____

Please send to:

ADSA Nomination Committee

Vice President -

Brent Bereska

10974-118 Street N.W. Edmonton, AB. T5H-3N9

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